

## Graphics Etc.

### Driver's License Validation Form

NAME OF EMPLOYEE <i>Mike Newell</i>	Employee ID # <i>905-3</i>
STREET <i>44 Hillside Drive</i>	
CITY <i>Guelph</i>	POSTAL CODE <i>N1E 2Y9</i>
DRIVER'S LICENSE # <i>G23478-999-P32</i>	
DRIVER'S LICENSE EXPIRY DATE <i>6/9/13</i>	LICENSE CLASS <i>G</i>
<p>I acknowledge that my driver's license is valid and not in suspension.</p> <p>I understand that, if in any way, the status of this driver's license changes, it is my responsibility to notify my supervisor prior to operating a Graphics Etc. vehicle.</p>	
SIGNATURE OF EMPLOYEE <i>MNewell</i>	
DATE <i>8/12/12</i>	

## ACTIVITY

### License Validation Form

Document: 3.08A  
Document Use, ES 2

**Instructions:** Read the Graphics Etc. license validation form and answer the following questions.

1. What is the last name of the employee?

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2. What city does the employee live in?

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3. What is the employee's postal code?

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4. On what date did the employee complete this form?

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5. On what date does the employee's current license expire?

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6. If any employee information changes, what should the employee do?

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7. By signing the form, what is the employee stating about his license?

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